



Runwise in Lakeland

Booking form

Send the completed form and deposit payment to:

Runwise in Lakeland
 Kentmere, The Crescent
 Grange Over Sands
 Cumbria LA11 6AW

www.albmaleaf.co.uk

Course Date					Room Type			
Title	Surname	First Name	Date of Birth	Single	Twin	Double	Family	
Special Dietary Requirements (Please detail, e.g. vegetarian, gluten free etc)								

Client contact to whom all correspondence should be sent:-

Name			
Address			
Tel Home		Tel Business/Mobile	

Payment Details

Full payment required if booking less than **4 weeks** before the start date

Course Price	£695
Deposit @ 20%	£140
Payment enclosed	

Please make cheques payable to: Take care injury clinic or for Direct Transfer payments please contact on 015385 83592 for further details. Direct transfer Sort code 09 01 28 Account number 03444453

PLACES ARE LIMITED to 8 . TELEPHONE ASAP TO AVOID DISAPPOINTMENT

Client's Declaration (must be signed by the lead name on the booking form)

I am over 18 years of age and duly authorised to accept the booking conditions which I have read, on behalf of all members of the party named above or listed on any attachment to the booking form. I agree to indemnify Runwise in Lakeland against any breach of those persons contracts with Runwise.

Signature		Date	
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Runwise Booking Terms and Conditions

1. Your Booking

Before Runwise can accept your booking, you must sign & date the Booking Form where indicated.

2. Deposit Payment

At the time of asking for your Course booking to be confirmed, a deposit of 20% per person is payable for all courses. If this is not received within 7 days, your booking will be automatically cancelled and cancellation charges will become payable in accordance with paragraph 5 below. This deposit is your only commitment to Runwise until 6 weeks prior to the start of the course.

3. Payment of Balance

Runwise will send a confirmation invoice on receipt of the signed booking form. You must pay the final balance at least 6 weeks before the course start date. If you do not, we reserve the right to treat your booking as cancelled, in which case you could be liable to pay us cancellation charges up to 100% of the invoice total in accordance with paragraph 5 below. It is therefore very important to pay before the deadline.

4. If you cancel your booking

If you wish to cancel your booking or any part of it once it has been confirmed, you must do so by written confirmation to Runwise. The person who signed the Booking Form must also sign the letter. To compensate Runwise for the expense of processing your booking and for the risk that we may not be able to re-sell the course place, we charge a cancellation fee as set out below. The amount payable depends on when we receive your written notice of cancellation – the more notice you give, the less we will charge. If the cancellation falls within the terms of your insurance policy you may be able to make a claim for the cancellation charges.

Period before start of the course within which cancellation notice is required. Amount of cancellation fee (shown as % of the total holiday price, excluding insurance premium)

More than 42 days	-	Deposit
42 – 29 days	-	50%
28 – 15 days	-	60%
14 – 01 days	-	90%
Less than 24 hours	-	100%

5. Insurance

Holiday and travel insurance including cancellation cover is recommended for your own protection and you must be suitably insured with an insurance company of your choice.

6. Changes to your course

Occasionally, it may be necessary to amend the arrangements you have selected and we reserve the right to do so at any time. Most of these changes are minor, but where they are substantial, we will inform you as soon as possible.

7. If we cancel your course

Although it is unlikely, we reserve the right in any circumstances to cancel your course. In this event, we will inform you as soon as possible and you will be offered a refund of all your monies.

8. Course Description

Every effort has been made to ensure the accuracy of descriptions and information. However, we are not always able to control all the components of the course arrangements and it is possible that an advertised facility may be withdrawn or changed, due to weather conditions, lack of demand or for maintenance, renovations etc. We will advise you if we become aware of a major change.

9. Price Guarantee

The price of your course is that shown on your confirmation invoice, and is fully guaranteed and will not be subject to any surcharges. This guarantee is subject to the conditions of payment being adhered to.